

# LYDFORD PARISH COUNCIL

From the Clerk:

John Bright

website: [www.lydfordparishcouncil.com](http://www.lydfordparishcouncil.com) email: [clerk@lydfordparishcouncil.com](mailto:clerk@lydfordparishcouncil.com)

The Parish Council is summoned  
to meet at the Nicholls Hall, Lydford on

**Tuesday 14<sup>th</sup> November 2023 at 7:00pm**

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the

Clerk: [clerk@lydfordparishcouncil.com](mailto:clerk@lydfordparishcouncil.com).

## A G E N D A

1. Public Session (15 minutes)  
***An opportunity for parishioners and members of the public to make representations to the council.***
2. Apologies for absence
3. Declarations of Interest  
*In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.*
4. Minutes of the meeting 17<sup>th</sup> October 2023  
***To resolve to agree the minutes.***
5. Matters arising from the meeting 17<sup>th</sup> October 2023  
***(For information only)***
  - Cllr Gilpin has withdrawn as the council's link to the Sports Field Committee.
  - Repairs to the swing have been ordered but are now delayed pending further inspection by Morwellham Sheds.
  - Notice boards have been ordered.
6. Reports from other bodies
  - ***To receive verbal feedback from Cllr Moyse on latest meeting of Dartmoor National Park Authority***
7. Playground
  - ***To approve new estimate from Morwellham Sheds (anticipated)***
  - ***To decide on a plan for the council's future actions regarding the playground (paper circulated by Clerk).***
8. Field gateway opposite Sharp Tor bungalow, School Road  
***Mud from the field is washing on to the road, and the boundary hedge with the road is overgrown and causing obstruction (Cllr Hulett). To discuss and agree actions.***

9. Matters outstanding from previous meetings.

**To provide updates on matters outstanding from previous meetings:**

- i. Status of Cllr Grigg
- ii. Parish council website
- iii. Relocation of bench on Gorge Hill
- iv. Amalgamation of Sports Field and Hall Trusts.

10. Clerk’s Monthly Hours / IT catch-up (Cllr Gilpin)

**a) To increase the number of the Clerk’s hours to meet the level of demand.**

**b) To approve Cllr Gilpin as manager of the council website.**

11. Finances

a. **To resolve to approve the payments:**

i. J. Bright	£340.58	November salary
ii. HMRC	£80.60	PAYE November
iii. J. Bright	£42.98	Wreath order
iv. DALC	£18.00	Invoice – Cllr training

b. Budget

- **To decide on which (if any) budget lines need to be added or removed from the draft budget to be considered at the December meeting. (Documents circulated by Clerk)**

c. Banking reconciliation 31.10.23  
**for information**

Opening balance 1.4.23	£10,015.25	Bank holdings at 31.10.23
Add receipts	£9,551.78	Deposit Account
Less payments	<u>£4,389.24</u>	Current account
	£15,177.79	<u>£1144.57</u>
		£15,177.79

(Payments totalling £581.17 approved at October’s meeting remain in need of authorization).

12. Planning

**To agree whether to make any response – and if so, what that response might be** - to application 0477/23 for Certificate of Lawfulness to station a mobile home at Elim, Lydford, EX20 4BA,

13. Any **urgent** business not listed on the agenda below, by permission of the Chair.

**(For information only)**

- Defibrillator drawn on 4<sup>th</sup> November by Castle Inn but returned unused.
- Lengthsman equipment to be temporarily rehomed to Cllr Hulett.
- A new parish map is available through Parish Online which will greatly assist Cllrs with planning applications. Cllrs will receive their own user accounts once council emails have been arranged.



Signed \_\_\_\_\_ Clerk to the Council

Date 7<sup>th</sup> November 2023

**Correspondence distribution:**

Nil