

Lydford Parish Council

Annual Parish Meeting
to be held on Tuesday 10th May 2022 at 7.00pm

The WI Room, Nicholls Hall, Lydford

AGENDA

1. Chairman's Report
2. DNPA Ranger Report
3. Questions from the floor

Signed



Date 2nd May 2022

LYDFORD PARISH COUNCIL

Annual Meeting

From the Clerk:

website:www.lydfordparishcouncil.com: email:clerk@lydfordparishcouncil.com

The Parish Council is summoned
To meet at

The WI Room, The Nicholls Hall, Lydford

On Tuesday 10th May 2022 at 7pm
(To follow Annual Parish Meeting)

Members of the public and press are cordially invited to attend. Covid restrictions will be in line with the latest Government guidance. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the Clerk: clerk@lydfordparishcouncil.com.

A G E N D A (Parish & Annual Meeting)

1. Election of Chair
 - a. To receive nominations and elect a Chair of the Council for the coming year
 - b. To receive the Declaration of Acceptance of Office by the incoming Chair
2. Election of Vice Chair
To receive nominations and elect a Vice Chair of the Council for the coming year
3. Public Session (15 minutes)
4. Apologies for absence
5. Declarations of Interest
In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.
6. Minutes of the meetings held 15th February 2022 & 8th March 2022
To resolve to agree the minutes
7. Matters arising from the February & March meetings
(For information only)
8. Reports from Outside Bodies
9. Borough Councillors Report (to be circulated)
10. Climate Change Emergency (Standing Item)
Discuss different business models for installing rapid charger (circulated)
11. Public toilets (standing item)

12. Playground (standing item)

- a. Inspection report – actions
- b. Damage found by Cllr Blackmore - actions

13. Finances

To resolve to approve the payments:

i. CPRE	£ 36.00	Subscription
ii. J Bright	£2.05	Postage
iii. J Bright	£317.21	Salary, May
iv. HMRC	£73.80	PAYE, May
v. DM Payroll Svs	£120.00	Payroll Services 2022-23
vi. BHIB	£481.41	Council Insurance 2022-23
vii. Penny Clapham	£55.00	Internal Audit fees
viii. Jade Tennant	£526.50	Toilet cleaning April

14. Actions taken under delegated authority since last meeting

To note the following actions and payments:

MARCH

Payments to:

i. J Bright	£9.12	CCTV sign for toilets
ii. J Bright	£307.52	Salary, March
iii. HMRC	£72.40	PAYE, March
iv. J Jeffery	£336.00	Lengthsman services
v. WDBC	£281.45	Toilet service, water & electric
vi. WDBC	£360.00	Wallgate servicing 4-12, 2021

Other Actions:

Comments to DNP re planning application 0096/22 – Mill Cottage

APRIL

Payments to:

i. J Bright	£15.99	Toilet supplies
ii. ROSPA	£84.00	Playground inspection
iii. DALC	£87.04	Membership fees
iv. Nicholls Hall	£116.50	Room hire 2021-22
v. J Bright	£376.19	Salary, April & pay rise
vi. HMRC	£89.40	PAYE, April
vii. J Bright	£91.88	Wix web domain & email fees

Other Actions:

Nil

15. Certificate of Exemption

To resolve to agree and sign the Certificate of Exemption from External Audit 2020/21

16. Annual Governance Statement

To resolve to agree and sign the Annual Governance Statement 2020/21

17. Accounting Statement

To resolve to agree and sign the Annual Accounting Statement 2020/21

18. Planning Applications:

To agree a Council response to appeal on DNP decision to refuse application 0280/20 – Brambleside, request to issue a certificate of lawfulness.

19. Any other urgent business for discussion by permission of the chairman.

(For information only)



Signed _____ Clerk

Date 3rd May 2022

Date of next meeting – Tuesday 14th June 2022
Nicholls Hall, Lydford