

LYDFORD PARISH COUNCIL

From the Clerk:

John Bright

website: www.lydfordparishcouncil.com email: clerk@lydfordparishcouncil.com

The Parish Council is summoned
to meet at the Nicholls Hall, Lydford on

Tuesday 12th December 2023 at 7:30pm

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the

Clerk: clerk@lydfordparishcouncil.com.

A G E N D A

1. Public Session (15 minutes)

An opportunity for parishioners and members of the public to make representations to the council.

2. Apologies for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

4. Minutes of the meeting 14th November 2023

To resolve to agree the minutes.

5. Matters arising from the meeting 17th November 2023

(For information only)

- Mud on the highway School Road opposite Sharp Tor bungalow has been reported to Devon Highways. They attended 27.11.23 and could find no trace of the problem.
- The overgrown hedge at the same location was reported to Highways. They have responded that the problem does not meet their criteria so no further action will be taken.
- Devon Highways community officer has responded to reports of damage to the grass verge at the top of Gorge Hill. They will not get "involved" as there were no identified offenders, and the verge is not on the carriageway.
- Cllr Gilpin now has clerk's access to parish council website.
- Lengthsman equipment is now with Cllr Hulett.

6. Home Guard Bench – Gorge Hill

To approve the cost of relocating the bench to a safer place away from the carriageway.

The Home Guard bench at the top of Gorge Hill can be moved. It has been estimated that simple removal and relocation will cost £70 - £100 depending on materials that need purchasing. This does not include removing moss and ivy, which will cost more. Any damaged sections of timber will need replacing if found, but an estimate cannot be provided.

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7. Car Park
Proposal to request meeting with DNPA on the question of parking charges. (Cllr Moyse).
8. Playground
Request for an update on the status of the identified repairs (Cllr Hulett).
9. Community Emergency Response Plan
To provide an update on the status of the Plan. (Cllr Hulett).
10. Clerk's Salary
To approve an increase in Clerk's salary equivalent to one additional hour each week, effective from 1st December 2023.

New national pay scales have been agreed, backdated to the start of April.

The suggested one extra hour's pay each week would result in a monthly increase in staffing costs of £56.00.

11. Finances

a. **To resolve to approve the payments:**

i. J. Bright	£590.12	December salary + backdated pay rise.
ii. HMRC	£143.00	PAYE December
iii. J. Bright	£19.88	Printer ink
iv. J. Bright	£150.32	Website hosting
v. Diana Moyse	£26.55	Mileage
vi. J. Bright	£5.99	Printer paper

b. Budget

- **To agree first draft of council's budget 2024-25. Final version to be decided at January meeting. (Documents circulated by Clerk)**

c. Christmas Grant (to Nicholls Hall)

To consider a proposal from Cllr Hulett that the council contribute towards the cost of installing the village Christmas tree outside Nicholls Hall.

d. Banking reconciliation 30.11.23
for information

Opening balance 1.4.23	£10,015.25	Bank holdings at 30.11.23	
Add receipts	£9,551.78	Deposit Account	£14,033.22
Less payments	<u>£5,452.57</u>	Current Account	£360.44
	£14,114.46	Less O/S items*	<u>£279.20</u>
			£14,114.46

* Payments to HMRC and unrepresented cheques

12. Planning
Nil

13. Any **urgent** business not listed on the agenda below, by permission of the Chair.
(For information only)



Signed _____ Clerk to the Council

Date 5th December 2023

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Correspondence distribution:

Update from Cllr Mott.

Guidance from DALC on parish councils setting Precept.

Update from Peninsula Transport on future rail strategy in the SW.