

# LYDFORD PARISH COUNCIL

## Minutes of the Meeting

### held on Tuesday 11<sup>th</sup> September 2018 at 7pm

#### Public Time

One members of the public attended this meeting and Cllr Mott..

A parishioner raised an issue with planning application 0438/18 Certificate of Lawfulness for Brambleside (next to Uppalong). The application relates to a railway carriage which the parishioner believes has never been lived in and which has always been used as a shed.

#### Present

Cllrs Cook, Moriarty, Squires, Skeaping, Fowler, Tainsh, MacIntyre. Also Dr Redding (Clerk)

#### 1. Apologies

None

#### 2. Declarations of Interest

None

#### 3. To approve the Minutes of the Meeting held July 10th 2018

Some amendments were made and the minutes were accepted. All actions from the previous minutes had been completed.

#### 4. Updates to actions from last meeting 10th July 2018 and further actions required

- The Clerk sent an email to DNPA regarding the errors in the Lydford Settlement plan. DNPA replied with an updated settlement plan which the PC found to be incorrect. The tick boxes for a village store and the playground were not checked. The Clerk will contact DPNA again (**A1**)
- No response to the letter to the Head of MAT. The Clerk will contact the head again (**A2**)
- VAS quotes - These will be an agenda item in October

#### 5. Reports from Outside Bodies

MUGA - Mr Williams reported on the MUGA report commissioned before the holidays for which MPS carried out the feasibility survey. They suggested a figure of £100,000 for the project. Other quotes were around £30,000. The Head of MAT will now discuss with the Board to decide if they will go ahead with the cheaper options or use the money in the playground account for other uses.

#### 6. Borough Council Reports

None

#### 7. Finances

The Clerk went through the finance for the whole year including the bank reconciliation. These were accepted by the PC as accurate.

#### 7a - Bills for Payment

£132.40 (1304) A Marshall, Internal Audit

#### 7b Grant applications

None

## 8. Planning Applications

0445/18 Downtown Farm – there were notes on the legal issues regarding the use of properties as a permanent residence. The PC response to DNPA was, to continue to support the application as stated previously (A3).

0438/18 Brambleside – The PC response to DNPA was to object to the application on the basis of experience and local knowledge and to question whether this building has ever been occupied as stated in the application (A4).

Note on Holmleigh - small revision to plans – accepted by the PC.

## 9. Correspondence

1. Letter from C Middler – noted
2. A Endean – local Government finance settlement consultation – the PC noted the information
3. Pre-application information and process - noted
4. Revised settlement plan – The Clerk to advise planning regarding the errors and to send a scanned copy of the corrected services and connectivity page
5. Toilets – **agenda item** for October for discussion after the meeting with WDBC on the 18<sup>th</sup> September
6. Housing with multiple occupation – noted
7. Emergency Ready plans – noted. This will be discussed at the next meeting in relation to local resilience plans which have been completed for other parishes (**agenda item** October)
8. Rural Bulletin Newsletter – noted (in future to be sent by email from the Clerk to all Cllrs (A5)
9. DALC Newsletter – noted
10. Devon Communities together Newsletter - noted

## 10. Agenda Items and date of next Parish Council Meeting

- a. Public Toilets – the PC has arranged to meet WDBC to discuss the issues surrounding closure of the toilets in Lydford. These are the only public toilets in the area for those using the tourist attractions in Lydford e.g. cyclists on the granite way is an activity that has been promoted heavily. Closing the toilets will reduce facilities for tourists. There is also an issue with the use of the outside areas when the toilets are not available during the winter period. In other areas local businesses have been given a stipend to leave toilets open for public use. There was a suggestion that this could be undertaken by the Castle Inn. The PC would like to understand the costs of operating a public toilet in order to inform their decisions. The PC felt there are not sufficient funds or volunteers to run the facility without the knowledge of the financial input required.
- b. Document Storage Cupboard. Cllr Fowler asked the Nicholls Hall Committee if the PC could place a cabinet in the WI room. This was agreed. The Clerk will consider the dimensions for the storage boxes and will look for a suitable cabinet (A6).
- c. Lengthsman work – there is still around £500 in the TAP fund to be spent by November 2018. Items requiring attention include the pond and ditches around the ancient spring which need clearing; the edge of the road opposite the school; drains to be checked and cleared if necessary. This needs to be completed before the Autumn. The Clerk will contact the Peter Tavy Lengthsman to carry out this work (A7). Skitt Lane past the railway bridge is seriously overgrown and needs to be cut back. Cllr Skeaping will contact the owner of the land. The bench outside Lyneaste is in need of repair. Cllr Cook will contact Mr Leigh-Tyrer to carry out the repairs (A8).
- d. VAS update - quotes were provided from companies suggested by the local highways community officer. The Clerk will contact Coeval for a final quote (A9)
- e. Bus Shelter – planning application is now being developed.

The date of the next meeting will be **Tuesday 9th October 2018**

**11. Urgent additional business by leave of the Chair**

- The PC acknowledged the sterling work of Pat Martyn for the PC over a number of years. This will be recorded in the report for the Parish Magazine (**A10**)
- The Clerk to order 3 poppy wreaths for the memorial service (11<sup>th</sup> November 2018) (**A11**)
- Lydford Skatepark – the money raised is proposed to be given to the sports field committee since there are no volunteers to take on the skatepark project.
- DAA - no night site has been found yet. Cllr Tainsh will email DAA.
- Update on emergency planning (**agenda Item** for October)

Meeting closed at 20:36

.Signed \_\_\_\_\_ Chairperson

Dated

<b>Action</b>	<b>Details</b>	<b>Notes</b>
<b>A1</b>	Lydford Settlement Plan revision DNPA	
<b>A2</b>	Response from MAT	Response received – see correspondence
<b>A3</b>	Planning notice 0445/18 Downtown Farm	Response submitted
<b>A4</b>	Planning notice 0438/18 Brambleside	Response submitted
<b>A5</b>	Rural Bulletin to email Cllrs	Done
<b>A6</b>	Storage cabinet	Sourced
<b>A7</b>	Lengthsmen work to contact Peter Tavy	Done – date TBC
<b>A8</b>	Cllr Skeaping to contact Mr Friend re- overgrowth in Skitt Lane Cllr Cook to contact Mr Leigh Tyrer re bench outside Lyneaste	Completed
<b>A9</b>	VAS quote from COEVAL	In correspondence
<b>A10</b>	Note of recognition regarding P Martin in Parish Magazine	done
<b>A11</b>	Poppy wreaths to order and deliver	done
<b>A12</b>	DAA contact to Cllr Tainsh	done