

# LYDFORD PARISH COUNCIL

From the Clerk:

John Bright

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The Parish Council is summoned  
to meet at the Nicholls Hall, Lydford on

**Tuesday 13<sup>th</sup> February 2024 at 7:00pm**

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the

Clerk: [clerk@lydfordparishcouncil.com](mailto:clerk@lydfordparishcouncil.com).

## A G E N D A

1. Public Session (15 minutes)

***An opportunity for parishioners and members of the public to make representations to the council. (Please note that decisions cannot be made on matters not listed on the agenda).***

- Simon Thompson has requested time to update the council on the March re-opening of the Gorge site.

2. Apologies for absence

3. Declarations of Interest

*In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.*

4. Adoption of council Vacancy policy (previously circulated).

***To resolve to adopt the policy.***

5. Co-option of Councillor to fill the casual vacancy arising from the resignation of Cllr Grigg.

***To co-opt Brian Cook as a Councillor to fill the role vacated.***

6. Minutes of the meeting 9<sup>th</sup> January 2024

***To resolve to agree the minutes.***

7. Matters arising from the meeting 9<sup>th</sup> January 2024

***(For information only)***

8. Nicholls Hall update

***To receive an update from Cllr L Lenton***

9. Council website

***Update on discussion and agree a way forward to either improve the existing site or produce a new one.***

10. Lydford School

***To receive an update from Cllr L Lenton***

## 11. Gorge Hill

**Any updates or further action -**

Methods of preventing future damage to the verge caused by overflow parking.

## 12. Thermal Imaging Camera

**To receive updated information from Cllr L Lenton**

## 13. Car Park

**Motion to request Members revisit their decision to charge, submitted at DNPA's February meeting – consider any feedback received.**

## 14. Lydford Emergency Plan (Previously circulated)

**To adopt the plan.**

## 15. Finances

a. **To resolve to approve the payments:**

i. J. Bright	£368.24	February salary
ii. HMRC	£87.60	PAYE February
iii.		

## b. Payments made under Scheme of Delegation –

- i. 22.1.24 G&J Maunder £570 – repairs to swing

## c. Appointment of Internal Auditor 2023-24

**To approve the re-engagement of Penny Clapham as auditor.**

## d. Banking reconciliation 31.01.2024

**for information**

Opening balance 1.4.23	£10,015.25	Bank holdings at 31.01.24	
Add receipts	£9,648.77	Deposit Account	£12,150.21
Less payments	<u>£7,485.27</u>	Current Account	<u>£28.54</u>
	£12,178.75		£12,178.75

## 16. Planning

**To agree the council response to applications –**

- **0020/24** Full application – Extension and alteration of existing shop and office, Lydford Caravan and Camping Park, EX20 4BE
- **0030/24** Full application – change of use of land adjacent to Lydford Primary School EX20 4AU for the provision of staff and visitor parking.

**To note DNPA approval of applications –**

- **0429/23** – Change of use of land from agriculture to the siting of a shepherd's hut holiday let, Raddon Farm, EX20 4BP
- **0525/23** Amended full application; listed building – replacement windows and fascia, Lyd Barn EX20 4AW
- **0539/23** – Change of use from agricultural to light industrial, Hall Farm Barn, Lydford, EX20 4BJ
- **0010/24** Prior Notification – erection of polytunnel for agricultural purposes, Lydford House, EX20 4AU

**To note DNPA refusal of application –**

- **0441/23** – Change of use of garage to mixed use as annexe / holiday let, Raddon Farm, EX20 4BP

17. Any **urgent** business not listed on the agenda below, by permission of the Chair.

02/2024

*(For information only)*

A handwritten signature in black ink, appearing to read 'A. Wright', written over a horizontal line.

Signed \_\_\_\_\_ Clerk to the Council

Date 6th February 2024

**Correspondence distribution:**

Nil